



ROWAN COUNTY COMMISSION AGENDA
October 20, 2014 - 6:00 PM
J. Newton Cohen, Sr. Room
J. Newton Cohen, Sr. Rowan County Administration Building
130 West Innes Street, Salisbury, NC 28144

Call to Order

Invocation

- Provided By: Chairman Sides

Pledge of Allegiance

Consider Additions to the Agenda

Consider Deletions From the Agenda

Consider Approval of the Agenda

Board members are asked to voluntarily inform the Board if any matter on the agenda might present a conflict of interest or might require the member to be excused from voting.

- Consider Approval of the Minutes: October 6, 2014

1 Consider Approval of Consent Agenda

- A. Disposition of Public Property to Outgoing Commissioners
- B. County Email Retention by Outgoing Commissioners
- C. Bid for the Purchase of a Chevrolet Tahoe
- D. Contract for Courthouse Roofing System Renovation
- E. Sale of Surplus Rowan Transit System Vehicles

2 Public Comment Period

3 Public Hearing for FY'16 Community Transportation Program (CTP)

4 FY'16 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program Grant Public Hearing

5 Public Hearing for 2015 Schedule of Values and 2015 Present Use Schedules

6 Landfill Phase IV Cell Construction: Rock Excavation and Leachate Collection Stone Change Order

7 Budget Amendment

8 Closed Session

- To Consider Approval of Closed Session Minutes for August 18, 2014 and September 2, 2014 and For Attorney-Client Privileged Communication Regarding a CDBG Contract Update

9 Adjournment

Citizens with disabilities requiring special needs to access the services or public meetings of Rowan County Government should contact the County Manager's Office three days prior to the meeting by calling (704) 216-8180.

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Carolyn Barger, Clerk to the Board
DATE: October 10, 2014
SUBJECT: Consider Approval of the Minutes: October 6, 2014

ATTACHMENTS:

Description	Upload Date	Type
October 6, 2014 Minutes	10/13/2014	Cover Memo

Jim Sides, Chairman
Craig Pierce, Vice-Chairman
Jon Barber
Mike Caskey
Chad Mitchell



Aaron Church, County Manager
Carolyn Barger, Clerk to the Board
John W. Dees, II, County Attorney

Rowan County Board of Commissioners

130 West Innes Street • Salisbury, NC 28144
Telephone 704-216-8180 • FAX 704-216-8195

DRAFT

MINUTES OF THE MEETING OF THE ROWAN COUNTY BOARD OF COMMISSIONERS

October 6, 2014 – 3:00 PM

J. NEWTON COHEN, SR. ROOM

J. NEWTON COHEN, SR. ROWAN COUNTY ADMINISTRATION BUILDING

Present: Jim Sides, Chairman
Craig Pierce, Vice-Chairman
Jon Barber, Member
Mike Caskey, Member
Chad Mitchell, Member

County Manager Aaron Church, Clerk to the Board Carolyn Barger, County Attorney Jay Dees and Assistant County Manager/Finance Director Leslie Heidrick were present.

Chairman Sides convened the meeting at 3:00 p.m.

Commissioner Barber provided the Invocation and also led the Pledge of Allegiance.

Chairman Sides took a moment to introduce Rowan County Manager Aaron Church.

CONSIDER ADDITIONS TO THE AGENDA

Commissioner Pierce moved to add two (2) leases for the West End Plaza to the agenda; one for Magic's Carpet and one for The Family Closet 2 Consignment Shop. The motion was seconded by Commissioner Caskey and passed unanimously.

Chairman Sides added the leases to the agenda as Consent Agenda Item N.

CONSIDER DELETIONS FROM THE AGENDA

There were no deletions from the agenda.

CONSIDER APPROVAL OF THE AGENDA

Commissioner Pierce moved, Commissioner Mitchell seconded and the vote to approve the agenda passed 4-1 with Commissioner Barber dissenting.



CONSIDER APPROVAL OF THE MINUTES

Commissioner Pierce moved, Commissioner Mitchell seconded and the vote to approve the minutes of the September 15, 2014 Commission Meeting passed unanimously.

1. CONSIDER APPROVAL OF CONSENT AGENDA

Commissioner Pierce moved approval of the Consent Agenda. The motion was seconded by Commissioner Mitchell and passed unanimously.

The Consent Agenda consisted of the following:

- A. Declare Surplus Fire Reference Material
- B. Resolution Opposing the Proposed Changes to the Rule Defining "Waters of the U.S."

WHEREAS, the Clean Water Act (the "Act") defines and regulates waters that fall under federal jurisdiction, which are known as "Waters of the U.S.," and

WHEREAS, the Act requires a partnership between federal, state, and local governments to achieve the objectives of the Act, improving and maintaining water quality; and

WHEREAS, local governments, as a regulator and permittee, have assumed an ever-increasing share of the costs towards achieving those objectives; and

WHEREAS, the U.S. Environmental Protection Agency ("EPA") and U.S. Army Corps of Engineers ("Corps") have proposed changes to the rule defining Waters of the U.S. that could significantly increase the cost and regulatory requirements for local governments and, ultimately, the costs for local residents and businesses; and

WHEREAS, the proposed rule has no prescribed limits to federal jurisdiction and does not clearly define what waters are to be regulated by the federal government; and

WHEREAS, the proposed changes effectively remove the case-by-case determinations of Waters of the U.S. using the "significant nexus" test and replace the test with physical characteristics, such as the presence of high water marks, and connectivity to current Waters of the U.S. By merely meeting the requirements of the new definition, a significant nexus is found and the body of water becomes subject to the Act; and

WHEREAS, the proposed rule modifies the current definition of "other waters" and "adjacent waters" in such a way that there is uncertainty as to how these proposed definitions would impact local governments; and

WHEREAS, the changes to the rule could cause manmade ditches and storm water runoffs to be considered Waters of the U.S., which once defined as a Water of the U.S., would subject them to the Act and could increase costs to local governments; and

WHEREAS, the proposed changes do not include the provision of federal funds to offset the additional costs to local governments and, thus, would divert resources from other essential public services; and

WHEREAS, the United States Congress has written a letter to the EPA and Corps requesting that the proposed changes to the rule be withdrawn until further analysis can be completed; and

WHEREAS, the National Association of Counties has produced a policy brief on this issue and has encouraged local governments to publicly make comments concerning the proposed changes to the rule; and

WHEREAS, the U.S. Conference of Mayors has publicly opposed legislation to expand federal jurisdiction under the Act if it is not accompanied by federal funding.

NOW THEREFORE, BE IT RESOLVED, that the Rowan County Board of Commissioners opposes legislation or changes that would further expand federal jurisdiction under the Act; and

BE IT FURTHER RESOLVED, that the U.S. Conference of Mayors, in its Resolution to Ensure that Municipal Concerns are Addressed in Clean Water Act Regulations, including the definition of "Waters of the U.S.," requested certain provisions be made if any changes to the rule were made. And, that the Rowan County Board of Commissioners agrees that any changes to the rule should include the following provisions, which are sincere concerns for local governments:

- Separate municipal storm sewers will continue to be regulated and permitted under Section 402 of the Act and will not be considered Waters of the U.S.; and
- Water delivery, reuse, and reclamation systems and facilities will not be considered Waters of the U.S.; and
- Ditches, streams and other drainage features that protect and ensure the operation of public infrastructure will not be considered Waters of the U.S.; and
- Wastewater treatment systems and all associate infrastructure will not be considered Waters of the U.S.; and
- Any proposal to regulate waters within a floodplain, riparian, or any other general area must include a specific definition, including the specific boundaries, of the floodplain, riparian, or other area subject to the rule; and
- The rule must include sufficient clarity and specificity to better inform regulators and permittees, and to minimize the potential for litigation.

BE IT FURTHER RESOLVED, in opposition to the proposed change to the rule defining "Waters of the U.S.," the Rowan County Board of Commissioners encourages citizens to write letters to the EPA, e-mail the EPA, or post comments to the Federal eRulemaking Portal, in the manner described below:

Letters, including the original and three copies, may be sent to:

Water Docket, Environmental Protection Agency
Mail Code 2822T
1200 Pennsylvania Avenue NW
Washington, DC 20460
Attention: Docket ID No. EPA-HQ-OW-2011-0880

E-mails may be sent to: ow-docket@epa.gov. Please include EPA-HQ-OW-2011-0880 in the subject line of the message.

Comments may be posted online at: www.regulations.gov. Simply follow the instructions for submitting comments.

BE IT FURTHER RESOLVED, that the Rowan County Board of Commissioners encourages other local governments to pass similar resolutions.

BE IT FURTHER RESOLVED, that copies of this Resolution be sent to local governments within Rowan County and to federally elected officials that represent Rowan County.

C. Resolution Calling for the Release of Sgt. Andrew Tahmooressi by the Government of Mexico

WHEREAS, 25-year-old United States Marine Sgt. Andrew Tahmooressi served two tours of duty in Afghanistan; and

WHEREAS, Sgt. Tahmooressi received a meritorious battle promotion to Sergeant while serving in Afghanistan's Helm and province with 2nd Battalion, 6th Marine Regiment; and

WHEREAS, Sgt. Tahmooressi is a member of the Individual Ready Reserve and received an "Order to Muster" letter on May 9 requiring him to report to the 4th Civil Affairs Group on June 14; and

WHEREAS, Sgt. Tahmooressi was arrested at the United States-Mexican border on March 31, 2014; and

WHEREAS, Sgt. Tahmooressi's vehicle included three firearms legally registered in his name in the United States; and

WHEREAS, Sgt. Tahmooressi due to road and checkpoint closures crossed into Mexico inadvertently; and

WHEREAS, Sgt. Tahmooressi was incarcerated and is still being held in the El Hongo II prison in Tecate, Mexico; and

WHEREAS, Sgt. Tahmooressi was diagnosed with Post-Traumatic Stress Disorder (PTSD) following his service to the United States Marine Corps in Afghanistan; and

WHEREAS, Sgt. Tahmooressi's immediate release would allow him to enroll in medical treatment at a clinic specializing in combat-related PTSD in the United States; and

WHEREAS, Sgt. Tahmooressi is neither a criminal nor a weapons trafficker.

NOW, THEREFORE, BE IT RESOLVED that the Rowan County Board of Commissioners urges:

- (1) That the Government of Mexico immediately releases United States Marine Sgt. Andrew Tahmooressi and provides for his swift return to the United States; and
- (2) That the President of the United States immediately utilizes the full powers and authorities of his office and the executive branch of the United States government to immediately secure the release of United States Marine Sgt. Andrew Tahmooressi.

BE IT FURTHER RESOLVED that the Clerk to the Rowan County Board of Commissioners shall transmit a copy of this resolution to the President of the United States, each member of the North Carolina Congressional Delegation, the United States Department of State, the United States Department of Defense, and each county in North Carolina.

- D. Proclamation for Young Marines Red Ribbon Week WHEREAS, communities across America have been plagued by the numerous problems associated with illicit drug use and those that traffic in them; and

WHEREAS, there is hope in winning the war on drugs, and that hope lies in education and drug demand reduction, coupled with the hard work and determination of organizations such as the Young Marines and the Marine Corps League to foster a healthy, drug-free lifestyle; and

WHEREAS, governments and community leaders know that citizen support is one of the most effective tools in the effort to reduce the use of illicit drugs in our communities; and

WHEREAS, the red ribbon has been chosen as a symbol commemorating the work of Enriquée "Kiki" Camarena, a Drug Enforcement Administration agent who was murdered in the line of duty, and represents the belief that one person can make a difference; and

WHEREAS, the Red Ribbon Campaign was established by Congress in 1988 to encourage a drug-free lifestyle and involvement in drug prevention and reduction efforts; and

WHEREAS, October 23-31 has been designated National Red Ribbon Week, which encourages Americans to wear a red ribbon to show their support for a drug-free environment.

NOW, THEREFORE BE IT RESOLVED that the Rowan County Board of Commissioners does hereby proclaim October 23-31, 2014 as RED RIBBON WEEK in Rowan County, and urges all citizens to join in this special observance.

- E. NCDOT Petition to Add Arrow Point Lane, Lantana Court, Madras Court and Ridgeview Court to State Secondary Road System for Maintenance
- F. Schedule Public Hearing for October 20, 2014 for the FY '26 Community Transportation Grant
- G. Delta Dental Foundation Smiles for Kids Grant
- H. Receive Schedule of Values and Set Public Hearing for October 20, 2014 for 2015 Schedule of Values
- I. Set Public Hearing for October 20, 2014 for FY '16 Section 5310 Transportation Grant
- J. Workplace Violence Policy
- K. Environmental Health Water Sample Fee Increase
- L. RDH Tire Settlement and Release Agreement
- M. Approval of Grant and Contract for ALP Update
- N. Leases for West End Plaza: Magic's Carpet and The Family Closet
Family 2 Consignment Shop (addition to the Consent Agenda)

2. PUBLIC COMMENT PERIOD

Chairman Sides opened the Public Comment Period to entertain comments from any citizens wishing to address the Board. The following individual came forward:

- David Shelby provided the Board with a handout and highlighted the history behind the County's loan application to the Local Government Commission for the West End Plaza. In summary, Mr. Shelby said the application was not withdrawn as a result of a group "meddling" but rather because the County withdrew the application.

With no one else wishing to address the Board, Chairman Sides closed the Public Comment Period.

3. PUBLIC HEARING FOR FY '15 RURAL OPERATING ASSISTANCE PROGRAM (ROAP)

Gary Price, Director of Rowan Transit System, reported that the North Carolina Department of Transportation (DOT) had released the application for the FY 2015 Rural Operating Assistance Program (ROAP), which was funded by the NC General Assembly.

Mr. Price reviewed the ROAP, which consolidated three (3) different transportation programs into a single application making Rowan County eligible to apply for \$204,751 in transit operating funds.

The Rowan Transit System (RTS) Advisory Committee submitted the following recommendations:

1. Apply for \$91,683 in Elderly & Disabled Transportation Assistance Program (EDTAP) funds. No matching funds are required. The following sub-allocations were recommended:

Rowan Transit	\$52,849	Therapeutic Recreation	\$8,605
Vo. Opportunities	\$ 3,024	Trinity Living Center	\$27,205

2. Apply for \$88,561 in Rural General Public (RGP), which requires a 10% match of \$9,840; total \$98,401.

3. Apply for \$24,507 in the Employment Transportation. No match required.

Chairman Sides opened the public hearing to receive citizen input regarding the ROAP application. With no one wishing to address the Board, Chairman Sides closed the public hearing.

Commissioner Barber moved to authorize the Board Chairman to execute the NCDOT Grant Certification Statement containing the standard assurances that Rowan County would use the ROAP funding in a manner consistent with the State Management Plan for the ROAP funding. The motion was seconded by Commissioner Mitchell and passed unanimously.

4. PUBLIC HEARING AND IMPACT STUDY PRESENTATION – EDC**“PROJECT NEW S”**

Economic Development Director Robert Van Geons highlighted the Economic Impact Analysis for the potential establishment a New Sarum Brewery (NSB) facility in Rowan County. Mr. Van Geons said NSB was currently operating as a nano brewery, offering locally crafted beers. The business opened in 2014 and since its inception the demand for product has far outweighed supply. Mr. Van Geons said based on the levels of success, the owners decided to expand the offerings in operations and explored the viability of a micro-brewery with bottling and full production craft beer development.

Mr. Van Geons said NSB located an existing building in downtown Salisbury as a potential site that meets their expansion needs. The privately-owned building is currently located at 109 North Lee Street and in disrepair. Mr. Van Geons stated that if the site were to be chosen, NSB would need to renovate and expand, creating a 7500 square foot headquarters and brewery to accommodate the production and bottling of craft beers. Mr. Van Geons said the new industry would provide a new service and production opportunities in the community and open the door to conversations regarding additional potential economic development projects.

According to Mr. Van Geons, the proposed project would create at least ten (10) new jobs, paying an average wage of \$42,000. Additionally, the project would also revitalize a vacant building in the community, while increasing the tax base by investing more than \$2.2 million in property improvements and new equipment.

Mr. Van Geons said NSB was requesting ten (10) years of grant assistance at a rate of forty percent (40%) of the real and personal property tax revenue anticipated to be generated by the project. Mr. Van Geons went on to state that while the estimated assessed and induced investment did not meet the normal criteria for a “Level 1” grant under the adopted incentive policy, the Board of Commissioners had previously considered and approved grants of longer terms or alternative arrangements, based on the nature of the specific project. Approval of the request would also be consistent with the County’s longstanding goal of providing assistance to existing industry.

Chairman Sides referred to the County’s Investment Grant Program and read the terms regarding various grant levels. Chairman Sides pointed out the request before the Board was not even half of the investment required in order to receive a Level I grant. Chairman Sides said he was glad to see the EDC identifying the need to address existing and new businesses that fell below the Level I category. Chairman Sides continued by stating approval of the request would basically be approving a Level II grant. Chairman Sides was of the opinion the grant should be less than a Level I, such as 40% for 5 years. Chairman Sides felt the County was getting away from its adopted policy.

Mr. Van Geons said one reason for deviating from the policy was they were also working with the City of Salisbury (City) and this incentive would bring the investment to a closer parity with their support for the project. Another reason, according to Mr. Van Geons, was the time value of money and spreading out over ten (10) years would make a difference to the Company's cash flow. Mr. Van Geons said the Board had held a number of conversations pertaining to being aggressive with existing businesses; however, a policy had not yet been developed.

Chairman Sides pointed out a new policy would have rates less than those of a Level II Grant. Chairman Sides said the County wanted to give the incentive but he again questioned the reason the grant reached that of a Level II.

Mr. Van Geons stated that, if approved, the City's incentive would be an immediate cash grant and exceed the total value of the County's incentive. According to Mr. Van Geons, the City's grant would be utilized the first years of the project and would be a redevelopment grant, not a future tax grant.

Chairman Sides opened the public hearing to receive citizen input regarding "Project New S". With no one wishing to address the Board, Chairman Sides closed the public hearing.

Commissioner Barber moved approval of the request. The motion was seconded by Commissioner Pierce.

Commissioner Mitchell said the County had expressed a desire to help existing companies for a long time. Commissioner Mitchell said he would like to see the incoming Board approve a policy as guidelines for assisting existing businesses.

Upon being put to a vote, the motion on the floor passed 4-1 with Chairman Sides dissenting.

5. PUBLIC HEARING FOR REZONING Z-04-14

Planner Franklin Gover presented the request for the rezoning of 58.86 acres identified as tax parcels 410 001/029/112/124 located at the 300 block of Pietryk Drive.

The request was for the property to be rezoned from Rural Agricultural (RA) to Commercial, Business, Industrial (CBI). In 2012, the Pietryks requested rezoning from 85-ED-3 (Corporate Park District) to RA. In addition to the Pietryk property, the Board of Commissioners voted to rezone three (3) neighboring parcels from 85-ED-3 to RA. The Pietryks were requesting the current rezoning so all four (4) parcels would be CBI.

Mr. Gover reviewed the Zoning Criteria contained in the staff report.

Chairman Sides opened the public hearing to receive citizen input regarding Z-04-14. With no one wishing to address the Board, Chairman Sides closed the public hearing.

Mr. Gover said the Planning Board had voted unanimously to recommend approval of the following statements:

Statement of Reasonableness – The Rezoning request is reasonable because of the consistency with the CBI zoning district's flexibility for development, the properties' road frontage, and the compatibility with surrounding area uses.

Commissioner Mitchell moved, Commissioner Barber seconded and the vote to approve the Statement of Reasonableness as recommended passed unanimously.

Statement of Consistency – 1) The rezoning request is similar to nearby property that has been recently rezoned to CBI and is consistent with other surrounding uses. 2) The request is consistent with the CBI zoning district because of the close proximity to I-85.

Commissioner Mitchell moved, Commissioner Barber seconded and the vote to approve the Statement of Consistency as recommended passed unanimously.

Commissioner Mitchell moved, Commissioner Pierce seconded and the vote to approve Z-04-14 passed unanimously.

6. UPDATE FROM JOINT PLANNING COMMITTEE FOR THE BOARD OF COMMISSIONERS AND ROWAN SALISBURY SCHOOL SYSTEM

Commissioner Caskey said Josh Wagner, member of the Rowan Salisbury Board of Education (BOE) and co-chair of the Joint Planning Committee (JPC), was unable to attend to assist with the presentation.

Commissioner Caskey highlighted four (4) areas the Joint Planning Committee (JPC) had discussed in their meetings, which were the BOE central office, roof repairs, a western elementary school and Knox Middle School.

Commissioner Caskey said there was not much to report regarding the central office since the BOE had held most of the discussions in closed session. Commissioner Caskey said the only news to report was the bids were due back mid-October.

With regards to roofing needs, Commissioner Caskey said the JPC was provided with a 5-year plan, which he would share electronically with the Board of Commissioners (BOC). Commissioner Caskey stated Rowan Salisbury School System (RSSS) had identified over \$7 million in roof repairs for the entire system. Of the total, Commissioner Caskey pointed out \$3 million had been allocated for

the Long Street facility, Woodleaf Elementary and Knox Middle. Commissioner Caskey said the \$75,000 identified for Woodleaf would remain as it could be five (5) or six (6) years before the consolidated project could be started.

Commissioner Caskey shared an audit report from SFLA Architects reviewing the proposals for west Rowan elementary and Knox Middle projects. According to Commissioner Caskey, the architects tried to figure out how to fit \$34 million, the total amount minus the central office, into the plan. Commissioner Caskey said the plan turned out to be different than what was in the agreement between the BOC and BOE. Under the architects plan, Commissioner Caskey said an elementary school for the western part of the County would only be \$16.5 million.

Commissioner Caskey reviewed the options and costs for Knox Middle School. The cost for renovating Knox versus building a new base model school at 76,000 square feet was discussed. Commissioner Caskey pointed out 76,000 square feet was not the Department of Public Instruction (DPI) standards and would cost \$17,408,197. The cost of a new building was \$17,100,000 and based on the estimates, it would cost less to build a new school. Per DPI, Commissioner Caskey said the building would need to be 94,811 square feet. Commissioner Caskey said the BOC had allotted \$14.5 for Knox Middle.

According to Commissioner Caskey, the elementary school was estimated at 75,000 square feet and would hold 650-800 students. In the cost figures, Commissioner Caskey shared that certain items, such as food service equipment and pouring sidewalks would be considered optional and increase costs.

Commissioner Caskey said there had only been three (3) JPC meetings and all information provided was still preliminary. Commissioner Caskey said that at some point the BOE would be coming back to the BOC to ask how to fund Knox and whether there would be leeway to move funds.

Commissioner Barber asked what action or actions would the BOC need to take prior to a new board being seated in two (2) months. Commissioner Caskey responded that the project on the front burner was the central office; however, most of those discussions had been held in closed session and not much information had been provided. As for Knox, Commissioner Caskey did not feel the current BOC would look at that project.

Commissioner Pierce commented the projects had gone from three (3) separate projects to SFLA wanting to combine them and build right now. Commissioner Pierce said SFLA was trying to figure a way to put together the project using the \$40.5 million but SFLA had not realized the figure was taken out over a three (3) year period. Commissioner Pierce said the finance director had been directed to show SFLA how the funding schedule would work. Commissioner Pierce said he thought the estimates came in a lot higher than what had been anticipated and he felt the BOE would be making choices of which projects were priority.

Commissioner Pierce said based on the funding streams identified until 2020 when the County could take on additional debt service, the BOC would not be able to fully facilitate a west elementary or Knox Middle. Commissioner Pierce said based on the current funding streams, there was no way to do all three (3) projects within the three (3) year period. Commissioner Pierce did not think there would be anything in the next three (3) meetings the current BOC would decide.

7. CONSIDER APPROVAL OF BUDGET AMENDMENTS

Finance Director Leslie Heidrick presented the following budget amendments for the Board's consideration:

- Finance – To appropriate fund balance and expenditures for the remainder of the Airport Office Building Project - \$199,071
To budget revenues and expenditures for the Gildan Yarns road construction project. The County has received a grant award letter in the amount of \$1,000,000 - \$1,000,000.

Commissioner Pierce moved approval of the budget amendments as presented. The motion was seconded by Commissioner Barber and passed unanimously.

8. CONSIDER APPROVAL OF BOARD APPOINTMENTS **JUVENILE CRIME PREVENTION COUNCIL (JCPC)**

There are two (2) vacancies for Youth Under the Age of 18 and James "Ike" Emerson and Tarik J. Woods submitted applications. The terms are for two (2) years beginning October 1, 2014 and expiring June 30, 2016.

Nina Oliver submitted an application as the Rowan County Health Department Director. There are no term limits associated with this position.

Commissioner Mitchell nominated James Emerson and the nomination passed unanimously.

Commissioner Caskey nominated Tarik Woods and the nomination passed unanimously.

Chairman Sides nominated Nina Oliver and the nomination passed unanimously.

ROWAN COUNTY HOUSING AUTHORITY

The terms approved on September 2, 2014 for the newly appointed members of the Housing Authority need to be ratified to October 1, 2014 through September 30, 2019. Commissioner Mitchell moved to ratify the terms as stated. Commissioner Pierce seconded and the motion passed unanimously.

ADULT CARE HOME ADVISORY COMMITTEE

There are ten (10) vacancies and Terry McCroskey Brandi has submitted an application for consideration. The term is for one (1) year beginning October 1, 2014 and expiring September 30, 2015.

Commissioner Pierce nominated Terry Brandi and the nomination passed unanimously.

NURSING HOME ADVISORY COMMITTEE

There are three (3) vacancies and Joann Diggs has submitted an application for reappointment. The term is for three (3) years beginning November 1, 2014 and expiring October 31, 2017.

Commissioner Mitchell nominated Joann Diggs for reappointment and the nomination carried unanimously.

CONSIDER APPOINTMENT OF DANGEROUS DOG APPEALS BOARD

As per the attached memorandum, Clai Martin, Animal Control Director, has recommended the initial terms be staggered for one (1), two (2) and three (3) year terms.

The following have submitted applications for consideration:

- Gregory Jay Lowe
- Jane Byrd Hartness
- Nina G. Dix

Commissioner Pierce nominated Nina Dix to serve a one-year term.

Commissioner Pierce nominated Jane Hartness to serve a two-year term.

Commissioner Pierce nominated Gregory Lowe to serve a three-year term.

9. CLOSED SESSION

Commissioner Pierce moved at 3:52 p.m. to enter into Closed Session pursuant to North Carolina General Statute § 143-318.11(a)(3) for attorney-client privileged communication regarding the County's pending Special use Permit application with the City of Salisbury. The motion was seconded by Commissioner Mitchell and passed 4-1 with Commissioner Barber dissenting.

The Board returned to Open Session at 4:49 p.m. No action was taken.

10. ADJOURNMENT

There being no further business to come before the Board, Commissioner Pierce moved to adjourn at 4:49 p.m. The motion was seconded by Commissioner Barber and passed unanimously.

Respectfully Submitted,

Carolyn Barger, MMC, NCCCC
Clerk to the Board/
Assistant to the County Manager

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Finance Department
DATE: September 29, 2014
SUBJECT: Disposition of Public Property to Outgoing Commissioners

Please see the attached memorandum.

ATTACHMENTS:

Description	Upload Date	Type
<u>Disposition of Public Property to Outgoing Commissioners</u>	9/30/2014	Backup Material

Leslie E. Heidrick, CPA
Assistant County Manager /
Finance Director



Suzanne Burgess
Assistant Finance Director

Rowan County Finance Department

130 West Innes Street • Salisbury, NC 28144-4326
Telephone 704-216-8170 • FAX 704-216-8110

MEMORANDUM

TO: Rowan County Board of Commissioners

FROM: Leslie E. Heidrick, Interim County Manager/Finance Director *LEH*
David Sifford, Purchasing Agent *DS*

RE: Disposition of Public Property to Outgoing Commissioners

DATE: September 24, 2014

In an effort to recognize departing Commissioners for their commitment of time and service to Rowan County Citizens and Government, we have researched how to award or sell public property to outgoing Commissioners. The School of Government's position on this issue is as follows:

Local governments lack the authority to give gifts of public property (such as iPads, or other government-issued equipment) to outgoing board members or employees. The first important point is that property used by an employee or board member does not become surplus just because that person will no longer be using it. If the property is not surplus, there is no authority to dispose of it. Even if the property is surplus, it can't simply be given away. The disposal of property is governed by state statutes in Article 12 of Chapter 160A (made applicable to counties under G.S. 153A-176). These laws set out mandatory procedures for disposing of property using various methods designed to recover as much as possible of the public's investment in the property. This is consistent with the constitutional requirement that public funds be used only for a public purpose, and with the prohibition on exclusive emoluments. These constitutional provisions strictly limit the ability to reward (beyond a nominal level) people who have already been compensated for the service they have provided. See, *Leete v. Warren County*, 341 N.C. 116 (1995) (invalidating additional payment to retiring county manager).

If the Board desires to allow departing Commissioners to take possession of certain public property items of nominal fair market value, we suggest the following procedures be implemented:

- The outgoing Commissioner must submit a written request, which details the public property items he or she wishes to retain, to the County Manager.
- The County Manager, in conjunction with the Purchasing Agent, will declare the property as surplus if the fair market value of the items is determined to be less than \$500.
- The outgoing Commissioner will remit to the County the fair market value of the public property items.

Equal Opportunity Employer



recycled paper

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

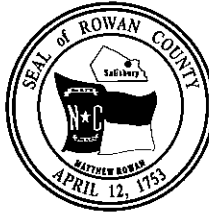
FROM: Finance Department
DATE: September 30, 2014
SUBJECT: County Email Retention by Outgoing Commissioners

Please see attached memorandum.

ATTACHMENTS:

Description	Upload Date	Type
<u>County Email Retention by Outgoing Commissioners</u>	10/1/2014	Backup Material

Leslie E. Heidrick, CPA
Assistant County Manager /
Finance Director



Suzanne Burgess
Assistant Finance Director

Rowan County Finance Department

130 West Innes Street • Salisbury, NC 28144-4326
Telephone 704-216-8170 • FAX 704-216-8110

MEMORANDUM

TO: Rowan County Board of Commissioners

FROM: Leslie E. Heidrick, Interim County Manager/Finance Director *LEH*

RE: County Email Retention by Outgoing Commissioners

DATE: September 30, 2014

Currently, only two groups of individuals other than County employees receive and send emails using a Rowan County email address (i.e., name.rowancountync.gov). The groups are 1) some board members appointed to a County Board, such as the Rowan County Board of Social Services, and 2) some Special Deputies serving the Sheriff's Office. Attached is an email from David Boling, Information Systems Director, which addresses this issue.

A Commissioner who will be leaving the Board of Commissioners in December has requested Board action to allow outgoing Commissioners the right to retain their County email address. If an outgoing Commissioner plans to continue to serve the community in some capacity, prior email activity provides contact information and helpful reference materials.

If the Board desires to allow departing Commissioners to retain their County email addresses, I would suggest that this opportunity be offered a) through Outlook Web Access, which does not require the County to incur expense for additional Citrix licenses, and b) for a set length of time, such as a maximum of two years.

Equal Opportunity Employer



recycled paper

Heidrick, Leslie

From: Boling, David E.
Sent: Tuesday, September 30, 2014 2:15 PM
To: Heidrick, Leslie
Subject: Outgoing Commissioners retaining county email address

Leslie,

Per your question regarding outgoing commissioners keeping their email addresses I can supply the following information.

In the past we normally have made outgoing commissioners email address inactive after their last official commissioner meeting. Usually they want it disabled altogether, however there have been times when they requested that we "Forward" their mail that is directly addressed to them (not the board in general) to their personal email address. Usually this is performed for a limited time so they can inform all their contacts that they are no longer with the County.

The exception to this general policy has been when the outgoing commissioners would still be a board member of a County Board (i.e. DSS) of which all members have county email address in which case they retain their county email but are removed from any commissioner email list (i.e. County Managers Office, etc).

David Boling
Rowan County Information Systems Department
130 W Innes Street
Salisbury, NC 28144
704-216-8114 (Voice)
704-216-8126 (Fax)

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Finance Department
DATE: October 10, 2014
SUBJECT: Bid for the Purchase of a Chevrolet Tahoe

Please see attached information.

Please approve attached information.

ATTACHMENTS:

Description	Upload Date	Type
<u>Approval of Bid for the Purchase of a Chevrolet Tahoe</u>	10/10/2014	Backup Material

Leslie E. Heidrick, CPA
Assistant County Manager /
Finance Director



Suzanne Burgess
Assistant Finance Director

Rowan County Finance Department

130 West Innes Street • Salisbury, NC 28144-4326
Telephone 704-216-8170 • FAX 704-216-8110

MEMORANDUM

TO: Rowan County Board of Commissioners
Aaron Church, County Manager

FROM: Leslie E. Heidrick, Assistant County Manager/Finance Director *LEH*
David Sifford, Purchasing Agent *DS*

RE: Approval of Bid for the Purchase of a Chevrolet Tahoe

DATE: October 10, 2014

After due advertisement, bids for the purchase of a Chevrolet Tahoe for the Rowan County Emergency Services Department were received and opened by David Sifford, Purchasing Agent.

The Finance Department received bids from three vendors. First Class Emergency Vehicles submitted the lowest bid amount of \$32,900. Two options were offered by First Class. The first option is to order a vehicle with the exact specifications that we asked for and the second option is for a vehicle that was already ordered as a stock vehicle for the dealer that includes two additional options for the same price. Option two will be selected as it is scheduled for delivery to the dealer in October. Friendly Chevrolet-Buick submitted a bid of \$33,849 and Sir Walter Chevrolet submitted a bid of \$34,038. Based on the lowest bid amount, the cost of taxes and registration for the vehicle will be \$993, bringing the total cost of the vehicle to \$33,893. The bid cover sheets for the three bids are attached.

Staff Recommendation: The Emergency Services Department and the Finance Department recommend the purchase of a Chevrolet Tahoe from First Class Emergency Vehicles at a cost, including taxes and registration, not to exceed \$33,893. The cost of the vehicle is within the approved budget.

Equal Opportunity Employer



recycled paper

First Class

EMERGENCY VEHICLES

A Division of First Class Fire Apparatus LLC

September 21, 2014

Rowan County
Mr. David Sifford
130 W. Innes
Salisbury, NC 28144

Re: IFB 2015 Chevrolet Tahoe

I am pleased to provide the following Chevrolet Tahoe proposal per IFB specification attached hereto.

Option 1

2015 Chevrolet Tahoe per IFB specification

Price delivered: \$32,900.00

Delivery: Late Dec 2014

Option 2

2015 Chevrolet Tahoe per IFB specification

1. Includes Bluetooth phone connection
2. Center removable front section to accommodate console

In production due to arrive Monroe, NC in October 2014

Price delivered: \$32,900.00

The above prices do not include state, federal or local taxes or license fees.

Thank you for the opportunity to provide Rowan County this proposal.

Sincerely,



Tim Steinmetz
President

FRIENDLY CHEVROLET-BUICK

2307 US 52 North
Albemarle, North Carolina 28001
(704) 550-5814
Fax (704) 550-5865

ATT
David

2014

To Order

PURCHASER'S NAME Bowen County				DATE 9/26		<input checked="" type="checkbox"/> NEW <input type="checkbox"/> USED <input type="checkbox"/> DEMO		STOCK NUMBER	
MAILING ADDRESS Emergency Services				YEAR 2015		MAKE Chev		MODEL Tahoe 1FL	
CITY				BODY COLOR white		TRIM Cloth		ENGINE 5.3	
STATE				VI #		BODY TYPE 4 door			
ZIP									
COUNTY									
HOME PHONE		BUSINESS PHONE		MILEAGE		TAG NUMBER		SALESPERSON LANE	
DRIVER'S LICENSE		DRIVER'S LICENSE		Cash Price Including Options					
E-Mail								33,660.00	
OPTIONS				Trade-In Value					
				Trading Difference					
				Dealer Service Transfer Fee				\$189.00	
				Sales Tax _____ %					
				Luxury Tax _____ %					
TRADE INFORMATION				Registration and License Fee					
YEAR		MAKE		MODEL		Total		33,849.00	
BODY COLOR		TAG #		TAG EXPIRATION		Validation #			
MILEAGE		VEHICLE IDENTIFICATION NUMBER				Balance Owned on Trade-In			
TRADE-IN LIENHOLDER		PHONE				Sub-Total			
ADDRESS						Cash Down Payment			
CITY		STATE		ZIP		Deposit		C.O.D.	
PAYOFF QUOTED BY		PAYOFF AMOUNT				Unpaid Balance Due			
GOOD UNTIL		VERIFIED BY				LIEN INFORMATION			
ACCOUNT #		CUSTOMER HAS TITLE		LIEN HOLDER'S NAME					
		<input type="checkbox"/> YES <input type="checkbox"/> NO		MAILING ADDRESS					
				CITY		STATE		ZIP	

DISCLAIMER OF WARRANTY - Unless and except as expressly provided by separate instrument in writing, the Seller, Friendly Chevrolet-Buick specifically disclaims all warranties either express or implied, including ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE and Friendly Chevrolet-Buick neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of the described vehicle. It is understood the Purchaser that the only warranties applying to this vehicle are those which may be provided by the manufacturer of such vehicle. Purchaser agrees that this order (on both the face and reverse side hereof) includes all of the terms and conditions and comprises the complete and exclusive statement of all agreements of the parties, and no other agreement or representation has been made as to this transaction. It is acknowledged between the parties hereto, that THIS AGREEMENT IS NOT BINDING UNTIL THE ENTIRE TRANSACTION IS CONSUMMATED. Purchaser by execution of this Buyer's Order acknowledged that he has read all terms and conditions and agrees to same. This vehicle equipped with a General Motors engine built by Division.

AUTHORIZED SIGNATURE

PURCHASER'S SIGNATURE
(I have read reverse and acknowledge)

WINDOW STICKER

SSV 4WD Basic white

BR820

2015 Chevrolet Tahoe 4WD 4dr Commercial
5.3L/ TBD - CID Gas/Ethanol V8
6-Speed Automatic

Interior: - Jet Black

Exterior 1: - Summit White

Exterior 2: - No color has been selected.

CODE	MODEL	MSRP
CK15706	2015 Chevrolet Tahoe 4WD 4dr Commercial	\$47,895.00
OPTIONS		
ZW7	SUSPENSION PACKAGE, PREMIUM SMOOTH RIDE	\$0.00
FE9	EMISSIONS, FEDERAL REQUIREMENTS	\$0.00
L83	ENGINE, 5.3L ECOTEC3 V8 WITH ACTIVE FUEL MANAGEMENT, DIRECT INJE	\$0.00
MYC	TRANSMISSION, 6-SPEED AUTOMATIC, ELECTRONICALLY CONTROLLED	\$0.00
GU4	REAR AXLE, 3.08 RATIO	\$0.00
1FL	COMMERCIAL PREFERRED EQUIPMENT GROUP	\$0.00
PZX	WHEELS, 18" X 8.5" (45.7 CM X 21.6 CM) ALUMINUM WITH HIGH-POLISHED FI	\$600.00
RKX	TIRES, P265/65R18 ALL-SEASON, BLACKWALL	\$0.00
RC4	TIRE, SPARE P265/70R17 ALL-SEASON, BLACKWALL	INC
ZY1	PAINT SCHEME, SOLID APPLICATION	\$0.00
GAZ	SUMMIT WHITE	\$0.00
AZ3	SEATING, FRONT 40/20/40 SPLIT-BENCH, 3-PASSENGER	\$0.00
H0U	JET BLACK, CLOTH SEAT TRIM	\$0.00
IO3	AUDIO SYSTEM, AM/FM STEREO WITH CD PLAYER AND AUXILIARY INPUT J	\$0.00
5W4	IDENTIFIER FOR SPECIAL SERVICE VEHICLE.	\$5,335.00
NQH	TRANSFER CASE, ACTIVE, 2-SPEED ELECTRONIC AUTOTRAC	INC
NZZ	FRONT UNDERBODY SHIELD	INC
K4B	BATTERY, AUXILIARY, 730 CCA	INC
	POWER SUPPLY, 100-AMP, AUXILIARY BATTERY, REAR ELECTRICAL CENTE	INC
	POWER SUPPLY, 50-AMP, POWER SUPPLY, AUXILIARY BATTERY	INC
KW7	ALTERNATOR, 170 AMPS, HIGH OUTPUT	INC
V76	RECOVERY HOOKS, 2 FRONT, FRAME-MOUNTED	\$50.00
	LUGGAGE RACK, DELETE	INC
AKO	GLASS, DEEP-TINTED	INC
AKX	WINDSHIELD, SOLAR ABSORBING, SHADED UPPER	INC
AKK	WINDSHIELD STYLE, ACOUSTIC LAMINATED GLASS	INC
	EXTERIOR ORNAMENTATION DELETE	INC
VK3	LICENSE PLATE FRONT MOUNTING PACKAGE	\$0.00
	DOOR HANDLES, BODY-COLOR	INC
UN9	RADIO SUPPRESSION PACKAGE, WITH GROUND STRAPS	INC
AG1	SEAT ADJUSTER, DRIVER 10-WAY POWER	\$0.00
AG2	SEAT ADJUSTER, FRONT PASSENGER 6-WAY POWER	INC

Base #503738-01 RZJXOX

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 341.0, Data updated 7/8/2014
©Copyright 1986-2005 Chrome Systems Corporation. All rights reserved.

Customer File:

WINDOW STICKER

ATD	SEAT DELETE, THIRD ROW PASSENGER	INC
—	INSTRUMENTATION, ANALOG	INC
BTY	REMOTE VEHICLE START	\$190.00
AMF	REMOTE KEYLESS ENTRY PACKAGE	\$75.00
—	KEY, 2-SIDED	INC
—	THEFT-DETERRENT SYSTEM, VEHICLE, PASS-KEY III	INC
—	POWER OUTLETS, 4 AUXILIARY, 12-VOLT	INC
6C7	LIGHTING, RED AND WHITE FRONT AUXILIARY DOME	\$170.00
UE0	ONSTAR DELETE	\$85.00
—	SAFETY BELTS, 3-POINT, DRIVER AND FRONT PASSENGER IN ALL SEATING	INC
VQ1	FLEET PROCESSING OPTION	\$0.00
SPECIAL EQUIPMENT OPTIONS		
9U3	SEATS, DRIVER AND PASSENGER FRONT INDIVIDUAL SEATS IN CLOTH TRI	\$0.00
VPV	SHIP THRU, PRODUCED IN ARLINGTON ASSEMBLY	INC
SUBTOTAL		\$43,560.00
Advert/Adjustments		\$0.00
Destination Charge		\$995.00
TOTAL PRICE		\$44,555.00
Est City: 16.00 mpg		
Est Highway: 22.00 mpg		
Est Highway Cruising Range: 572.00 mi		

Total — \$ 34,037.95

Del. @ Sir Walter Chev

8501 Glenwood Ave

Raleigh NC 27612

Bob Rowe — Contact @ 919-235-3636

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 341.0, Data updated 7/8/2014

©Copyright 1986-2005 Chrome Systems Corporation. All rights reserved.

Customer File:

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Finance Department
DATE: October 10, 2014
SUBJECT: Contract for Courthouse Roofing System Renovation

Please see attached information.

Please approve attached information.

ATTACHMENTS:

Description	Upload Date	Type
<u>Approval of Contract for Courthouse Roofing System Renovation</u>	10/10/2014	Backup Material

Leslie E. Heidrick, CPA
Assistant County Manager /
Finance Director



Suzanne Burgess
Assistant Finance Director

Rowan County Finance Department

130 West Innes Street • Salisbury, NC 28144-4326
Telephone 704-216-8170 • FAX 704-216-8110

MEMORANDUM

TO: Rowan County Board of Commissioners
Aaron Church, County Manager

FROM: Leslie E. Heidrick, Assistant County Manager/Finance Director *LEH*
David Sifford, Purchasing Agent *DS*

RE: Approval of Contract for Courthouse Roofing System Renovation

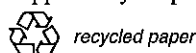
DATE: October 10, 2014

After due advertisement, proposals to renovate the roofing system at the Rowan County Courthouse were received and opened by REI Engineers, the engineer working with the County on the project, and David Sifford, Purchasing Agent.

The Finance Department received bids from five roofing contractors: AAR of North Carolina, Inc., Davco Roofing & Sheet Metal, Interstate Roofing Company, Inc., Rike Roofing Services, Inc., and Tecta America Carolinas, LLC. AAR of North Carolina, Inc. submitted the lowest bid of \$196,500. A certified bid tabulation, contract award letter from REI Engineers, and the bid cover sheets from all five contractors are attached.

Staff's Recommendation: It is the recommendation of the Facilities Management Department, the Finance Department and REI Engineers that a contract be awarded to AAR of North Carolina, Inc. to renovate the courthouse roofing system at a cost not to exceed \$196,500. The amount is within the approved fiscal year 2015 budget.

Equal Opportunity Employer

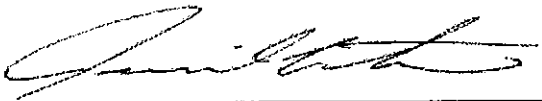


BID TABULATION

Owner Name: Rowan County
Project Name: Courthouse Roof Replacement
Bid Due Date: October 8, 2014
Bid Due Time: 10:00 AM

Bidders	Base Bid	Roof System Manufacturer	Addendum No. 01	Bid Bond	Roof Manu. Ack. Form
AAR of NC, Inc.	\$196,500.00	Soprema	Yes	Yes	Yes
Davco Roofing & Sheet Metal	\$209,850.00	Soprema	Yes	Yes	Yes
Interstate Roofing Co., Inc.	\$359,840.00	Siplast	Yes	Yes	Yes
Rike Roofing Services, Inc.	\$232,440.00	Soprema	Yes	Yes	Yes
Tecta America Carolinas, LLC	\$303,615.00	Siplast	Yes	Yes	Yes

I hereby certify that this is a true tabulation of bids received.



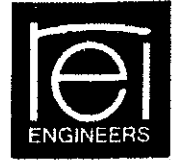
10/8/2014

Jeremiah Webster, PE, RBEC, RRC, REWC, RWC, RRO Date
Project Engineer



REI ENGINEERS

1927 J.N. PEASE PLACE, SUITE 201, CHARLOTTE, NC 28262
PHONE 704.596.0331 FAX 704.596.0533



October 8, 2014

Rowan County
Finance Department
130 West Innes Street
Salisbury, North Carolina 28144

Attention: Mr. David Sifford
Purchasing Agent

Reference: Contract Award Recommendation
Courthouse Roof Replacement
REI Project No. 014CLT-194

Dear Mr. Sifford:

Bids were opened at 10:00 AM on October 8, 2014 for the above referenced project. Five (5) responsive bids were received and AAR of North Carolina, Inc. submitted the lowest total base bid in the amount of \$196,500.00. REI Engineers recommended an estimated construction cost for the project of \$230,000.00; therefore, REI recommends this project be awarded to **AAR of North Carolina, Inc.** in the amount of **\$196,500.00.**

Please contact our office if you have any questions regarding the bidding and awarding of this project.

Sincerely,

REI Engineers

A handwritten signature in black ink, appearing to read 'Jeremiah Webster'.

Jeremiah Webster, PE, RBEC, RRC, REWC, RWC, RRO
Project Engineer

Enc: Certified Bid Tabulation

ROOFING, WATERPROOFING AND BUILDING ENVELOPE ENGINEERS AND CONSULTANTS

www.reiengineers.com

AN EMPLOYEE-OWNED COMPANY

SECTION 00 41 13

BID FORM

To: Mr. David Sifford
Rowan County
Finance Department
130 West Innes Street
Salisbury, North Carolina 28144

Project: Rowan County Courthouse Roof Replacement
REI Project No. 014CLT-193

Date: October 7, 2014

Contractor: AAR of North Carolina, Inc

Address: 655 Peddycord Rd Phone: (336) 727-4534
Kernersville, NC 27284 Fax: (336) 727-4540

Email: ed@aarnc.com

NC License No.: 21667 Classification: S-Roofing Limitation: Unlimited

The undersigned, as bidder, hereby declares that the only person or persons interested in this proposal as principal or principals is or are named herein and that no other person than herein mentioned has any interest in this proposal or in the contract to be entered into; that this proposal is made without connection with any other person, company or parties making a bid or proposal; and that it is in all respects fair and in good faith without collusion or fraud. The bidder further declares that he has examined the site of the work and the contract documents relative thereto dated July 22, 2014 as prepared by REI Engineers, and has read all special provisions furnished prior to the opening of bids; that he has satisfied himself relative to the work to be performed. The Bidder proposes and agrees if this proposal is accepted to contract with the Owner in the form of contract specified, to furnish all necessary materials, equipment, machinery, tools apparatus, means of transportation and labor necessary to complete the construction of the project with a definite understanding that no money will be allowed for extra work except as set forth in the General Conditions and the Contract Documents, for the sum of:

BASE BID: One Hundred Ninty Thousamd Five Hundred and 00/100 (\$ 196,500 . 00)
(Words) (Figures)

MANUFACTURERS:

Base bid shall utilize modified bitumen roofing materials manufactured by Soprema
(One manufacturer only)

ALLOWANCES:

Include in the Base Bid the \$5,000.00 Contingency Allowance specified in Section 01 21 00 of the Project Manual.

BID HOLDING TIME AND ACCEPTANCE:

The undersigned hereby agrees that this bid may not be revoked or withdrawn after the time set for the opening of bids, but shall remain open during the bid holding period.

SECTION 00 41 13

BID FORM

To: Mr. David Sifford
Rowan County
Finance Department
130 West Innes Street
Salisbury, North Carolina 28144

Project: Rowan County Courthouse Roof Replacement
REI Project No. 014CLT-193

Date: Oct - 8, 2014

Contractor: DAVCO Roofing & Sheet Metal

Address: 4408 Northpointe Industrial Blvd Phone: (704) 817 9788
Charlotte NC 28107 Fax: () 8078

Email: LGreen@Davco-Roofing.com

NC License No.: 67146 Classification: S Limitation: UNLIMITED

The undersigned, as bidder, hereby declares that the only person or persons interested in this proposal as principal or principals is or are named herein and that no other person than herein mentioned has any interest in this proposal or in the contract to be entered into; that this proposal is made without connection with any other person, company or parties making a bid or proposal; and that it is in all respects fair and in good faith without collusion or fraud. The bidder further declares that he has examined the site of the work and the contract documents relative thereto dated July 22, 2014 as prepared by REI Engineers, and has read all special provisions furnished prior to the opening of bids; that he has satisfied himself relative to the work to be performed. The Bidder proposes and agrees if this proposal is accepted to contract with the Owner in the form of contract specified, to furnish all necessary materials, equipment, machinery, tools apparatus, means of transportation and labor necessary to complete the construction of the project with a definite understanding that no money will be allowed for extra work except as set forth in the General Conditions and the Contract Documents, for the sum of:

BASE BID: Two hundred Nine thousand Eight hundred fifty (\$ 209,850.00)
(Words) (Figures)

MANUFACTURERS:

Base bid shall utilize modified bitumen roofing materials manufactured by Soprema
(One manufacturer only)

ALLOWANCES:

Include in the Base Bid the \$5,000.00 Contingency Allowance specified in Section 01 21 00 of the Project Manual.

BID HOLDING TIME AND ACCEPTANCE:

The undersigned hereby agrees that this bid may not be revoked or withdrawn after the time set for the opening of bids, but shall remain open during the bid holding period.

SECTION 00 41 13

BID FORM

To: Mr. David Sifford
Rowan County
Finance Department
130 West Innes Street
Salisbury, North Carolina 28144

Project: Rowan County Courthouse Roof Replacement
REI Project No. 014CLT-193

Date: October 8, 2014

Contractor: Interstate Roofing Company, Inc.

Address: 5616 Old Pineville Road Phone: (704) 525-3143

Charlotte NC 28217 Fax: (704) 527-3704

Email: lw@interstateroofingco.com

NC License No.: 5841 Classification: S (Roofing) Limitation: Unlimited

The undersigned, as bidder, hereby declares that the only person or persons interested in this proposal as principal or principals is or are named herein and that no other person than herein mentioned has any interest in this proposal or in the contract to be entered into; that this proposal is made without connection with any other person, company or parties making a bid or proposal; and that it is in all respects fair and in good faith without collusion or fraud. The bidder further declares that he has examined the site of the work and the contract documents relative thereto dated July 22, 2014 as prepared by REI Engineers, and has read all special provisions furnished prior to the opening of bids; that he has satisfied himself relative to the work to be performed. The Bidder proposes and agrees if this proposal is accepted to contract with the Owner in the form of contract specified, to furnish all necessary materials, equipment, machinery, tools apparatus, means of transportation and labor necessary to complete the construction of the project with a definite understanding that no money will be allowed for extra work except as set forth in the General Conditions and the Contract Documents, for the sum of:

BASE BID: Three hundred fifty-nine thousand eight hundred (\$ 359,840.00)
(Words) forty dollars (Figures)

MANUFACTURERS:

Base bid shall utilize modified bitumen roofing materials manufactured by Siplast.
(One manufacturer only)

ALLOWANCES:

Include in the Base Bid the \$5,000.00 Contingency Allowance specified in Section 01 21 00 of the Project Manual.

BID HOLDING TIME AND ACCEPTANCE:

The undersigned hereby agrees that this bid may not be revoked or withdrawn after the time set for the opening of bids, but shall remain open during the bid holding period.

SECTION 00 41 13

BID FORM

To: Mr. David Sifford
Rowan County
Finance Department
130 West Innes Street
Salisbury, North Carolina 28144

Project: Rowan County Courthouse Roof Replacement
REI Project No. 014CLT-193

Date: 10-7-14

Contractor: RIKE ROOFING SERVICES, INC

Address: 954 NORTH DAVIDSON Phone: (704) 334-1691

CHARLOTTE, NC 28206 Fax: (704) 334-1692

Email: ALLEN@RIKE ROOFING.COM

NC License No.: 73047 Classification: ROOFING Limitation: UNLIMITED

The undersigned, as bidder, hereby declares that the only person or persons interested in this proposal as principal or principals is or are named herein and that no other person than herein mentioned has any interest in this proposal or in the contract to be entered into; that this proposal is made without connection with any other person, company or parties making a bid or proposal; and that it is in all respects fair and in good faith without collusion or fraud. The bidder further declares that he has examined the site of the work and the contract documents relative thereto dated July 22, 2014 as prepared by REI Engineers, and has read all special provisions furnished prior to the opening of bids; that he has satisfied himself relative to the work to be performed. The Bidder proposes and agrees if this proposal is accepted to contract with the Owner in the form of contract specified, to furnish all necessary materials, equipment, machinery, tools apparatus, means of transportation and labor necessary to complete the construction of the project with a definite understanding that no money will be allowed for extra work except as set forth in the General Conditions and the Contract Documents, for the sum of:

BASE BID: TWO HUNDRED THIRTY TWO THOUSAND FOUR ^{HUNDRED FORTY} (\$ 232,440.00)
(Words) (Figures)

MANUFACTURERS:

Base bid shall utilize modified bitumen roofing materials manufactured by SOPREMA.
(One manufacturer only)

ALLOWANCES:

Include in the Base Bid the \$5,000.00 Contingency Allowance specified in Section 01 21 00 of the Project Manual.

BID HOLDING TIME AND ACCEPTANCE:

The undersigned hereby agrees that this bid may not be revoked or withdrawn after the time set for the opening of bids, but shall remain open during the bid holding period.

SECTION 00 41 13

BID FORM

To: Mr. David Sifford
Rowan County
Finance Department
130 West Innes Street
Salisbury, North Carolina 28144

Project: Rowan County Courthouse Roof Replacement
REI Project No. 014CLT-193

Date: 10/7/2014

Contractor: Tecta America Carolinas LLC.

Address: 13615 E. Independence Blvd. Phone: (704) 882-1200
Indian Trail, NC. 28079 Fax: (704) 882-2150

Email: David Sneed / dsneed@tectaamerica.com

NC License No.: 60043 Classification: S-Roofing Limitation: Unlimited

The undersigned, as bidder, hereby declares that the only person or persons interested in this proposal as principal or principals is or are named herein and that no other person than herein mentioned has any interest in this proposal or in the contract to be entered into; that this proposal is made without connection with any other person, company or parties making a bid or proposal; and that it is in all respects fair and in good faith without collusion or fraud. The bidder further declares that he has examined the site of the work and the contract documents relative thereto dated July 22, 2014 as prepared by REI Engineers, and has read all special provisions furnished prior to the opening of bids; that he has satisfied himself relative to the work to be performed. The Bidder proposes and agrees if this proposal is accepted to contract with the Owner in the form of contract specified, to furnish all necessary materials, equipment, machinery, tools apparatus, means of transportation and labor necessary to complete the construction of the project with a definite understanding that no money will be allowed for extra work except as set forth in the General Conditions and the Contract Documents, for the sum of:

BASE BID: Three Hundred Three Thousand Six Hundred Fifteen Dollars and Zero Cents (\$ 303,615 .00)
(Words) (Figures)

MANUFACTURERS:

Base bid shall utilize modified bitumen roofing materials manufactured by Siplast.
(One manufacturer only)

ALLOWANCES:

Include in the Base Bid the \$5,000.00 Contingency Allowance specified in Section 01 21 00 of the Project Manual.

BID HOLDING TIME AND ACCEPTANCE:

The undersigned hereby agrees that this bid may not be revoked or withdrawn after the time set for the opening of bids, but shall remain open during the bid holding period.

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Finance Department
DATE: October 10, 2014
SUBJECT: Sale of Surplus Rowan Transit System Vehicles

Please see attached information.

Please approve attached information.

ATTACHMENTS:

Description	Upload Date	Type
<u>Sale of Surplus Rowan Transit System Vehicles</u>	10/10/2014	Backup Material

Leslie E. Heidrick, CPA
Assistant County Manager /
Finance Director



Suzanne Burgess
Assistant Finance Director

Rowan County Finance Department

130 West Innes Street • Salisbury, NC 28144-4326
Telephone 704-216-8170 • FAX 704-216-8110

Memorandum

To: Rowan County Board of Commissioners
Aaron Church, County Manager

From: Leslie E. Heidrick, Assistant County Manager/Finance Director *LH*
David Sifford, Purchasing Agent *DS*

Re: Sale of Surplus Rowan Transit System Vehicles

Date: October 10, 2014

The Finance Department is requesting the Board of Commissioners declare two Rowan Transit System vehicles as surplus and approve them to be sold by public auction.

Gary Price, Rowan Transit System Director, has requested that two vehicles, a 2007 Ford Conversion Lift Van and a 2009 Ford Conversion Lift Van, that are beyond their useful life, be sold by electronic auction on GovDeals.com. Attached are the GovDeals inspection forms which provide the detailed specifications of the two vehicles. If approved, the electronic auction will begin on October 23rd and conclude on October 31st. The vehicles will be sold to the highest bidder. Title transfer will occur following payment in full. The auction will be advertised in the Salisbury Post and on the County's website.

Staff Recommendation: It is the recommendation of the Finance Department and the Rowan Transit System that the two above referenced vehicles be declared surplus, and their sale be approved by electronic auction on GovDeals.com.

Equal Opportunity Employer



recycled paper

GovDeals Vehicle Inspection Form

Inventory ID:	Asset Number:	Fair Market Value:
Short Description: Year <u>2007</u> Make <u>Ford</u> Model <u>Conversion Lift Equipped</u>		
VIN: 1 F T S S 3 4 L 5 7 D A 5 0 7 3 0 Title Restriction: <input type="checkbox"/> Y <input checked="" type="checkbox"/> N		
Odometer: 1 6 0 6 5 5 <input checked="" type="checkbox"/> Miles <input type="checkbox"/> Kilometers Odometer Accurate <input checked="" type="checkbox"/> Y <input type="checkbox"/> N:		
Long Description: This Vehicle: <input checked="" type="checkbox"/> Starts <input type="checkbox"/> Starts with a Boost & <input type="checkbox"/> Runs/Driveable <input type="checkbox"/> Engine Runs <input type="checkbox"/> Does Not Run <input type="checkbox"/> For Parts Only Engine- Type: <u>E350L, V 8</u> <input checked="" type="checkbox"/> Gas <input type="checkbox"/> Diesel Engine <input type="checkbox"/> Propane/Natural Gas <input type="checkbox"/> Gas/Electric Hybrid Engine Condition: <input checked="" type="checkbox"/> Runs <input type="checkbox"/> Needs repair <input type="checkbox"/> is in unknown condition Repairs needed: _____ This vehicle was maintained every <u>4000</u> <input type="checkbox"/> Days <input type="checkbox"/> Hours <input checked="" type="checkbox"/> Miles Date Removed From Service: <u>6-10-2014</u> Maintenance Records: <input checked="" type="checkbox"/> Available <input type="checkbox"/> Not Available For Inspection Transmission: <input checked="" type="checkbox"/> Automatic <input type="checkbox"/> Manual <u>4</u> Speed Condition: <input type="checkbox"/> Operable <input type="checkbox"/> Needs repair <input type="checkbox"/> Is Unknown Condition Repairs Needed: <u>Transmission Rebuilt 9-26-2013 at 148,161 miles</u> Drivetrain: <input checked="" type="checkbox"/> 2 Wheel Drive <input type="checkbox"/> 4 Wheel Drive Condition: _____		
Exterior: Color: <u>White</u> Windows: <input checked="" type="checkbox"/> No Cracked Glass <input type="checkbox"/> Cracked _____ Minor: <input checked="" type="checkbox"/> Dents <input checked="" type="checkbox"/> Scratches <input type="checkbox"/> Dings Tire Condition: _____ Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: _____ Additional Damage: <u>Rear Bumper Dented</u> Decals: <input type="checkbox"/> None <input type="checkbox"/> Have Been Sprayed or <input checked="" type="checkbox"/> Have been Removed & <input type="checkbox"/> Impressions Remain <input type="checkbox"/> No Impressions Emergency equip: <input type="checkbox"/> None <input type="checkbox"/> Has been removed & <input type="checkbox"/> There are holes in the exterior <input type="checkbox"/> There are no holes		
Interior: Color <u>Grey</u> <input type="checkbox"/> Cloth <input checked="" type="checkbox"/> Vinyl <input type="checkbox"/> Leather Damage to Seats: _____ Damage to Dash/Floor: _____ Radio: <input checked="" type="checkbox"/> Stock or <input type="checkbox"/> Brand & Model: _____ <input type="checkbox"/> AM <input type="checkbox"/> AM/FM <input type="checkbox"/> AM/FM Cassette <input type="checkbox"/> AM/FM CD <input checked="" type="checkbox"/> AC (Condition: <input checked="" type="checkbox"/> Cold <input type="checkbox"/> Unknown) <input type="checkbox"/> No AC <u>2-Front & Rear</u> Air Bags: <input type="checkbox"/> Driver's Side <input type="checkbox"/> Dual <input type="checkbox"/> Cruise Control <input type="checkbox"/> Tilt Steering <input type="checkbox"/> Remote Mirrors <input type="checkbox"/> Climate Control Power: <input checked="" type="checkbox"/> Steering <input checked="" type="checkbox"/> Windows <input checked="" type="checkbox"/> Door Locks <input type="checkbox"/> Seats		
Additional Equipment: <u>Wheelchair Lift</u> Manufacturer <u>Braun</u> Model <u>NL 917/BTB</u> Serial # <u>B5-00123</u> <input type="checkbox"/> Tool Box <input type="checkbox"/> Light Bar <input type="checkbox"/> Ladder Rack <input type="checkbox"/> Utility Body: Brand _____ <input type="checkbox"/> Hitch: Type _____		
Location of Asset: _____ For more information contact: _____ Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.		

RTS Operating Manual
April 27, 2011
Subject: Vehicle Fact Sheet

Retired: 6-10-14
Ending Mileage: 160,654.3
Replaced by: 29859

.....
Vehicle ID#:1FTSS34L57DA 50730

Type: 2007 Ford Conversion Van

Engine Type: E-350

Transmission Type: 4-Speed Automatic O/D – Rebuilt 9-26-2013 @ 148,161 miles

Heating/Air Conditioning: Two heaters and two air conditioners front and rear

Brakes: 4-WHEEL DISC BRAKES W/ ABS

Seating Capacity: 3

Wheelchair Stations: 2

Seating Capacity: 9

Wheelchair Stations: 0

Location of fuel tank: Driver's side in the rear.

Starting Instructions: Make sure all accessories are off and vehicle is in park.

Special Equipment: Braun Millennium Lift ID# NL9171BTB Serial#B5-00123, Pump Code 56, Cylinder 14CG, Mfg Date:2-16-2007, Rear Mount

Lettering Removed: 6-5-14, Radio Removed: 6-6-2014

Listed on Auction Site: _____

Included in Packet: Keys, Fuel Card, Title, Info Sheet

Received by: _____

Date: _____

GovDeals Vehicle Inspection Form

Inventory ID:	Asset Number:	Fair Market Value:
Short Description: Year <u>2009</u> Make <u>FORD</u> Model <u>Conversion Lift Equipped</u>		
VIN: 1 F T D S 3 4 L 4 9 D A 3 9 9 4 2 Title Restriction: <input type="checkbox"/> Y <input checked="" type="checkbox"/> N		
Odometer: 1 7 9 3 6 0 <input checked="" type="checkbox"/> Miles <input type="checkbox"/> Kilometers Odometer Accurate <input checked="" type="checkbox"/> Y <input type="checkbox"/> N: _____		
Long Description: This Vehicle: <input checked="" type="checkbox"/> Starts <input type="checkbox"/> Starts with a Boost & <input type="checkbox"/> Runs/Driveable <input type="checkbox"/> Engine Runs <input type="checkbox"/> Does Not Run <input type="checkbox"/> For Parts Only Engine- Type: <u>F350L, V 8</u> <input checked="" type="checkbox"/> Gas <input type="checkbox"/> Diesel Engine <input type="checkbox"/> Propane/Natural Gas <input type="checkbox"/> Gas/Electric Hybrid Engine Condition: <input checked="" type="checkbox"/> Runs <input type="checkbox"/> Needs repair <input type="checkbox"/> is in unknown condition Repairs needed: _____ This vehicle was maintained every <u>4000</u> <input type="checkbox"/> Days <input type="checkbox"/> Hours <input checked="" type="checkbox"/> Miles Date Removed From Service: <u>7-16-2014</u> Maintenance Records: <input checked="" type="checkbox"/> Available <input type="checkbox"/> Not Available For Inspection Transmission: <input checked="" type="checkbox"/> Automatic <input type="checkbox"/> Manual <u>4</u> Speed Condition: <input checked="" type="checkbox"/> Operable <input type="checkbox"/> Needs repair <input type="checkbox"/> Is Unknown Condition Repairs Needed: _____ Drivetrain: <input checked="" type="checkbox"/> 2 Wheel Drive <input type="checkbox"/> 4 Wheel Drive Condition: <u>Good</u>		
Exterior: Color: <u>White</u> Windows: <input checked="" type="checkbox"/> No Cracked Glass <input type="checkbox"/> Cracked _____ Minor: <input type="checkbox"/> Dents <input checked="" type="checkbox"/> Scratches <input type="checkbox"/> Dings Tire Condition: <u>Good</u> Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: _____ Additional Damage: _____ Decals: <input checked="" type="checkbox"/> None <input type="checkbox"/> Have Been Sprayed or <input type="checkbox"/> Have been Removed & <input type="checkbox"/> Impressions Remain <input type="checkbox"/> No Impressions Emergency equip: <input type="checkbox"/> None <input type="checkbox"/> Has been removed & <input type="checkbox"/> There are holes in the exterior <input type="checkbox"/> There are no holes		
Interior: Color <u>Grey</u> <input type="checkbox"/> Cloth <input checked="" type="checkbox"/> Vinyl <input type="checkbox"/> Leather Damage to Seats: _____ Damage to Dash/Floor: _____ Radio: <input checked="" type="checkbox"/> Stock or <input type="checkbox"/> Brand & Model: _____ <input type="checkbox"/> AM <input type="checkbox"/> AM/FM <input type="checkbox"/> AM/FM Cassette <input type="checkbox"/> AM/FM CD <input checked="" type="checkbox"/> AC (Condition: <input checked="" type="checkbox"/> Cold <input type="checkbox"/> Unknown) <input type="checkbox"/> No AC Air Bags: <input type="checkbox"/> Driver's Side <input type="checkbox"/> Dual <input type="checkbox"/> Cruise Control <input type="checkbox"/> Tilt Steering <input type="checkbox"/> Remote Mirrors <input checked="" type="checkbox"/> Climate Control Power: <input checked="" type="checkbox"/> Steering <input checked="" type="checkbox"/> Windows <input checked="" type="checkbox"/> Door Locks <input type="checkbox"/> Seats		
Additional Equipment: <u>Wheelchair lift</u> Manufacturer <u>Braun</u> Model <u>NZL9171BTB-2</u> Serial # <u>BB-00385</u> <input type="checkbox"/> Tool Box <input type="checkbox"/> Light Bar <input type="checkbox"/> Ladder Rack <input type="checkbox"/> Utility Body: Brand _____ <input type="checkbox"/> Hitch: Type _____		
Location of Asset: _____ For more information contact: _____ Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.		

RTS Operating Manual
April 26, 2011
Subject: Vehicle Fact Sheet

Retired: 7-6-2014
Ending Mileage: 179,360
Replaced by: 38665

Vehicle ID#: 1FTDS34L4DA39942

Date Of Delivery: 4-29-2009

Tag# 20580-T

Type: 2009 Ford Conversion Van

Engine Type: E-350

Transmission Type: 4-Speed Automatic O/D

Heating/Air Conditioning: Two heaters and two air conditioners front and rear

Radio Type: 2 way ASTRO XLT 2500 Digital ID# 514CMF0801 RAT # 10

Brakes: 4-WHEEL DISC BRAKES W/ ABS

Seating Capacity: 5 7 Wheelchair Stations: 2 1

Seating Capacity: 9 Wheelchair Stations: 0

Location of fuel tank: Driver's side in the rear.

Fueling Instructions: Always stop vehicle before refueling. Do not refuel vehicle while smoking and passengers on board. Refuel vehicle after completion of its use. Do not over fill.

Emergency Equipment:

Fire Extinguisher: Under front dash. Web Cutter: Attached to Radio.

Triangles: Behind driver's seat. Bio Hazard Kit: Driver overhead storage.

First Aid Kit: Driver overhead storage.

Starting Instructions: Make sure all accessories are off and vehicle is in park.

Parking Instructions: Place vehicle in park with the parking brake off and turn all equipment off.

Special Instructions: Burn headlights at all times. When turning, do not hold turn signals.

Special Equipment: Braun Millennium Lift - Model#: NZL9171BTB-2, Serial#: BB-00385, Pump Code#: 64, Cylinder #:14B1, Rear Mount, MFG Date: 3-20-2009

Vehicle Lettering: Body X Glass _____ Letter Size _____

Key Code: 0609 X

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Gary Price, Rowan Transit System Director
DATE: October 10, 2014
SUBJECT: Public Hearing for FY'16 Community Transportation Program (CTP)

See attached memo

ATTACHMENTS:

Description	Upload Date	Type
FY'16 Community Transportation Program Memo	10/8/2014	Cover Memo
Draft Resolution	10/8/2014	Cover Memo



ROWAN TRANSIT SYSTEM

2726 Old Concord Road, Salisbury North Carolina 28146

Telephone: 704-216-8890 Fax: 704-630-9638

MEMORANDUM

TO: Rowan County Board of Commissioners
Aaron Church, County Manager

FROM: Gary Price, Rowan Transit System Director

DATE: October 10, 2014

SUBJECT: FY'2016 Community Transportation Program [CTP]

The North Carolina Public Transportation Division is now accepting Community Transportation Program [CTP] applications for Fiscal Year 2016. The CTP is the principal source of funding for the RTS operations. The following overview is provided for your consideration at the October 20, 2014 Public Hearing.

Administration: Requesting \$175,367: \$149,062 or 85% grant & \$26,305 or 15% County match

1. Grant will support two positions, travel, communications, utilities, fleet insurance and office expenses.
2. The administrative budget for this grant has been flat for the last five years. This year's budget has been reduced by 9% due to the new urban designation produced by the 2010 census.

Capital Equipment: Requesting \$217,600: \$195,840 or 90% grant & \$21,760 or 10% County match

3. DOT uses a 115,000 mile vehicle replacement schedule. Four vehicles qualified for replacement in FY'16.
4. There is no guarantee new vehicles will be approved by NCDOT.
5. New vehicle deliveries arrive in spring of 2016. Actual replacement mileage will average 150,000 miles.
6. Upon delivery of new vehicles, old vehicles must be sold at one of the County auctions.
7. Average sale price of the last four vans was \$2,000. DOT requires proceeds to be spent on transit operations

BOC Action Steps:

Conduct Public Hearing: Conduct the Public Hearing on the FY'2016 CTP application. [BOC clerk asked to provide an official record of the public hearing minutes to be included with the CTP application.]

Adopt CTP Resolution: Identifies the County Manager as the "authorized official" to make the necessary federal and state assurances and certifications on application documents with empowerment to enter into subsequent NCDOT grant agreements. The County Attorney must also affirm that Rowan County has authority under State and local Law to make and comply with certifications and assurances.

COMMUNITY TRANSPORTATION PROGRAM RESOLUTION

Section 5311 FY 2016 RESOLUTION

Applicant seeking permission to apply for Community Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by *(Board Member's Name)* _____ and seconded by *(Board Member's Name or N/A, if not required)* _____ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural public transportation services consistent with the policy requirements for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, Rowan County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project, prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

NOW, THEREFORE, be it resolved that the *(Authorized Official's Title)** _____ of *(Name of Applicant's Governing Body)* _____ is hereby authorized to submit a grant application for federal and state funding, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural public transportation services.

I *(Certifying Official's Name)** _____ *(Certifying Official's Title)* _____ do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the *(Name of Applicant's Governing Board)* _____ duly held on the _____ day of _____, _____.

Signature of Certifying Official

****Note that the authorized official, certifying official, and notary public should be three separate individuals.***

Seal Subscribed and sworn to me *(date)* _____

*Notary Public **

Printed Name and Address

My commission expires *(date)* _____

Affix Notary Seal Here

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Gary Price, Rowan Transit System Director
DATE: October, 10, 2014
SUBJECT: FY'16 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program Grant
Public Hearing

Please see attached memo

ATTACHMENTS:

Description	Upload Date	Type
<u>FY'16 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program Grant Public Hearing Memo</u>	10/8/2014	Cover Memo
<u>5310 Draft Resolution</u>	10/8/2014	Cover Memo



ROWAN TRANSIT SYSTEM

2726 Old Concord Road, Salisbury North Carolina 28146

MEMORANDUM

To: Rowan County Board of Commissioners
CC: Aaron Church, County Manager
From: Gary Price, Rowan Transit System Director
Date: October 10, 2014
Re: **FY'2016 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program Grant Public Hearing**

The Public Transportation Division of the N.C. Department of Transportation has released applications for U.S. Department of Transportation Federal Transit Administration funds available through the Section 5310- Enhanced Mobility of Seniors and Individuals with Disabilities Program. The 5310 grant has a one year period of performance which is July 1, 2015 to June 30, 2016. The 5310 Grant has provided additional transportation options and allowed RTS to continue current service levels for the past four years as we saw decreasing ROAP funds. The following overview is provided for your consideration at the October 20, 2014 Public Hearing.

Application Request: \$400,000

320,000 or 80% Federal Grant

40,000 or 10% State match

40,000 or 10% local match that is provided by user agencies

1. These Federal funds will be used to expand our Dialysis service so that we do not have to start a waiting list.
2. Will be used across all of our services to enhance the mobility of seniors and individuals with disabilities.
3. Will keep current levels of service to our user agencies that have traditionally relied on ROAP funds that have been reduced.

BOC Action Steps:

Conduct Public Hearing: Conduct a Public Hearing on the FY'2016 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program Grant Application at the October 20, 2014 Board Meeting. [BOC clerk asked to provide an official record of the public hearing minutes to be included with the grant application.]

Adopt Resolution: Identifies the position of County Manager as the "authorized official" to make the necessary federal & state assurances and certifications on application documents with empowerment to enter into subsequent NCDOT grant agreements. The County Attorney must also affirm that Rowan County has authority under State and local Law to make and comply with certifications and assurances.

PUBLIC TRANSPORTATION 5310 PROGRAM RESOLUTION

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Status and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for public transportation projects; and

WHEREAS, the purpose of the Section 5310 program is to enhance mobility for seniors and individuals with disabilities throughout the country, by removing barriers to transportation services and expanding the transportation mobility options available. Toward this goal, FTA provides financial assistance for transportation services planned, designed, and carried out to meet the special transportation needs of seniors and individuals with disabilities in all area.

WHEREAS, NCDOT has been designated as the State agency with principle authority and responsibility for administering the Section 5310 Program for small urbanized and rural areas; and

WHEREAS, (Legal Name of Applicant) Rowan County hereby assures and certifies that it will comply with the federal and state statutes, regulations, executive orders, and all small administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U.S.C.

NOW, THEREFORE, be it resolved that the (Authorized Official's Title)* _____ of (Name of Applicant's Governing Body) _____ is hereby authorized to submit a grant for federal and state funding, provide the required local match, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide public transportation services.

I (Certifying Official's Name)* _____ (Certifying Official's Title) _____ do hereby certify that the above is true and correct copy of an excerpt from the minutes of a meeting of the (Name of Applicant's Governing Board) _____ duly held on the _____ day of _____, _____.

Signature of Certifying Official

Date

***Note that the authorized official, certifying official, and notary public should be three separate individuals.**

Seal Subscribed and sworn to me (date) _____

Notary Public Signature _____

Printed Name and Address

My commission expires (date) _____

Affix Notary Seal Here

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Kelvin R. Byrd, Tax Administrator
DATE: 10/13/14
SUBJECT: Public Hearing for 2015 Schedule of Values and 2015 Present Use Schedules

ATTACHMENTS:

Description	Upload Date	Type
Memo	10/13/2014	Cover Memo
BOCNotice	10/13/2014	Backup Material
NCGS 105-317	10/13/2014	Backup Material

memo

Rowan County Tax Administration

To: Rowan County Board of Commissioners
From: Kelvin R. Byrd, Tax Administrator
CC: Aaron Church, County Manager
Leslie Heidrick, Finance Director/Asst. County Manager
Date: 10/13/2014
Re: Public Hearing for 2015 Schedule of Values

On October 6th, Rowan County's proposed 2015 Schedules, Standards and Rules was presented to the board of commissioners. A public hearing has been scheduled for Monday, October 20th @ 6:00pm to allow public comment concerning the 2015 Schedule of Values and the 2015 Present-Use Schedule of Values.

Following the public hearing, the board of commissioners will consider, at their November 3rd meeting, the adoption of the 2015 Schedules, Standards and Rules. Following the adoption, the Tax Administrator will publish in a newspaper of general circulation, a notice for four (4) weeks that the schedules have been adopted and are open to public inspection in the Tax Administration office at 402 N Main Street, Ste. 21, Salisbury, NC. Any property owner who asserts that the schedules, standards and rules are invalid may except to the order and appeal to the Property Tax Commission within thirty (30) days from the date when the notice is first published which will be Friday, November 7th.

Jim Sides, Chairman
Craig Pierce, Vice-Chairman
Jon Barber
Mike Caskey
Chad Mitchell



Aaron Church, County Manager
Carolyn Barger, Clerk to the Board
John W. Dees, II, County Attorney

Rowan County Board of Commissioners
130 W Innes St. • Salisbury, NC 28144
Telephone 704-216-8180 • FAX 704-216-8195

NOTICE PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the proposed schedules, standards, and rules to be used in appraising real property in the 2015 general reappraisal for Rowan County have been submitted to the Rowan County Board of County Commissioners and are available for public inspection in the Rowan County Tax Administrator's Office, 402 North Main Street, Suite 201, Salisbury, NC.

A public hearing on the proposed schedules, standards, and rules will be held on Monday, October 20, 2014 during the 6:00 p.m. Board of Commissioners meeting, located in the J. Newton Cohen, Sr. Room, on the second floor of the J. Newton Cohen, Sr. Rowan County Administration Building, 130 West Innes Street, Salisbury, NC.

This the 7th day of October 2014.

Carolyn Barger, MMC, NCCCC
Secretaria de Junta
Asistente del Administrador del Condado

1228070

Published 10/9/14

Article 19.

Administration of Real and Personal Property Appraisal.

§ 105-317. Appraisal of real property; adoption of schedules, standards, and rules.

(a) Whenever any real property is appraised it shall be the duty of the persons making appraisals:

- (1) In determining the true value of land, to consider as to each tract, parcel, or lot separately listed at least its advantages and disadvantages as to location; zoning; quality of soil; waterpower; water privileges; dedication as a nature preserve; conservation or preservation agreements; mineral, quarry, or other valuable deposits; fertility; adaptability for agricultural, timber-producing, commercial, industrial, or other uses; past income; probable future income; and any other factors that may affect its value except growing crops of a seasonal or annual nature.
- (2) In determining the true value of a building or other improvement, to consider at least its location; type of construction; age; replacement cost; cost; adaptability for residence, commercial, industrial, or other uses; past income; probable future income; and any other factors that may affect its value.
- (3) To appraise partially completed buildings in accordance with the degree of completion on January 1.

(b) In preparation for each revaluation of real property required by G.S. 105-286, it shall be the duty of the assessor to see that:

- (1) Uniform schedules of values, standards, and rules to be used in appraising real property at its true value and at its present-use value are prepared and are sufficiently detailed to enable those making appraisals to adhere to them in appraising real property.
- (2) Repealed by Session Laws 1981, c. 678, s. 1.
- (3) A separate property record be prepared for each tract, parcel, lot, or group of contiguous lots, which record shall show the information required for compliance with the provisions of G.S. 105-309 insofar as they deal with real property, as well as that required by this section. (The purpose of this subdivision is to require that individual property records be maintained in sufficient detail to enable property owners to ascertain the method, rules, and standards of value by which property is appraised.)
- (4) The property characteristics considered in appraising each lot, parcel, tract, building, structure and improvement, in accordance with the schedules of values, standards, and rules, be accurately recorded on the appropriate property record.
- (5) Upon the request of the owner, the board of equalization and review, or the board of county commissioners, any particular lot, parcel, tract, building, structure or improvement be actually visited and observed to verify the accuracy of property characteristics on record for that property.
- (6) Each lot, parcel, tract, building, structure and improvement be separately appraised by a competent appraiser, either one appointed under the provisions of G.S. 105-296 or one employed under the provisions of G.S. 105-299.
- (7) Notice is given in writing to the owner that he is entitled to have an actual visitation and observation of his property to verify the accuracy of property characteristics on record for that property.

(c) The values, standards, and rules required by subdivision (b)(1) shall be reviewed and approved by the board of county commissioners before January 1 of the year they are applied. The board of county commissioners may approve the schedules of values, standards, and rules to be used in appraising real property at its true value and at its present-use value either separately or simultaneously. Notice of the receipt and adoption by the board of county commissioners of either or both the true value and present-use value schedules, standards, and rules, and notice of a property owner's right to comment on and contest the schedules, standards, and rules shall be given as follows:

- (1) The assessor shall submit the proposed schedules, standards, and rules to the board of county commissioners not less than 21 days before the meeting at which they will be considered by the board. On the same day that they are submitted to the board for its consideration, the assessor shall file a copy of the proposed schedules, standards, and rules in his office where they shall remain available for public inspection.
- (2) Upon receipt of the proposed schedules, standards, and rules, the board of commissioners shall publish a statement in a newspaper having general circulation in the county stating:
 - a. That the proposed schedules, standards, and rules to be used in appraising real property in the county have been submitted to the board of county commissioners and are available for public inspection in the assessor's office; and
 - b. The time and place of a public hearing on the proposed schedules, standards, and rules that shall be held by the board of county commissioners at least seven days before adopting the final schedules, standards, and rules.
- (3) When the board of county commissioners approves the final schedules, standards, and rules, it shall issue an order adopting them. Notice of this order shall be published once a week for four successive weeks in a newspaper having general circulation in the county, with the last publication being not less than seven days before the last day for challenging the validity of the schedules, standards, and rules by appeal to the Property Tax Commission. The notice shall state:
 - a. That the schedules, standards, and rules to be used in the next scheduled reappraisal of real property in the county have been adopted and are open to examination in the office of the assessor; and
 - b. That a property owner who asserts that the schedules, standards, and rules are invalid may except to the order and appeal therefrom to the Property Tax Commission within 30 days of the date when the notice of the order adopting the schedules, standards, and rules was first published.

(d) Before the board of county commissioners adopts the schedules of values, standards, and rules, the assessor may collect data needed to apply the schedules, standards, and rules to each parcel in the county. (1939, c. 310, s. 501; 1959, c. 704, s. 4; 1967, c. 944; 1971, c. 806, s. 1; 1973, c. 476, s. 193; c. 695, s. 5; 1981, c. 224; c. 678, s. 1; 1985, c. 216, s. 2; c. 628, s. 4; 1987, c. 45, s. 1; c. 295, s. 1; 1997-226, s. 5.)

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Kathryn P. Jolly, REM, Director/Michael D. Plummer, PE, HDR Engineering, Inc
DATE: 10/13/2014
SUBJECT: Landfill Phase IV Cell Construction: Rock Excavation and Leachate Collection Stone Change Order

RE: Landfill Phase IV Cell Construction: Rock Excavation and Leachate Collection Stone Change Order.

Please review the attached HDR, Inc. letter submitted to County Manager, Aaron Church respectfully requesting the approval on two change orders involving rock excavation and the leachate collection stone drainage system.

Per HDR, Inc:

*The approved Contingency Bid Line Item for the project is \$520,306.90. Both of these change orders, if approved, would be applied to the existing contingency bid item **and would not increase the value of the contract.***

If you were to approve the Change Orders the contract would have \$104,556.10 left in Contingency. HDR recommends approval of both Change Orders. (HDR, Inc, Mike Plummer, PE, October 10, 2014)

History: Because rock was encountered in the construction of the Phase III Cell Construction Project (2004), HDR and staff made sure that ample monies were in the contingency line item bid specs **before** bidding this contract out. That being said, HDR and staff remain confident that this task will be completed "under" budget. kpj

ATTACHMENTS:

Description	Upload Date	Type
<u>HDR LETTER TO CM AARON CHURCH</u>	10/13/2014	Backup Material



October 10, 2014

Mr. Aaron Church
Rowan County Manager
130 W. Innes Street
Salisbury, NC 28144

RE: Rock Excavation and Leachate Collection Stone Change Orders
Rowan County MSW Landfill
Permit No. 80-03
HDR Project No. 351384-131877-018

Dear Mr. Church,

HDR Engineering Inc. of the Carolinas (HDR) is submitting this letter as formal documentation addressing the need for two change orders in association with the Rowan County Phase IV construction project.

Background

Rowan County entered into a contract with JT Russell and Sons (JTR) on June 17, 2014 to construct Phase IV of the Rowan County Landfill. The awarded value of the contract was \$5,957,375.90, which includes a 10% contingency amount of \$520,306.90. One component of the contract includes an estimated 475,000 cubic yards (cy) of soil excavation over the 20 acre cell to reach base grades. Twenty soil borings were performed in the Phase IV area as a requirement for permitting the landfill through NCDENR. None of these borings indicated the presence of competent rock that would require blasting.

As excavation progressed JTR encountered what appeared to be competent rock in the southern portion of the phase. HDR and JTR first discussed the possible rock on September 2nd. Both parties agreed to adhere to the specifications and attempt to rip the rock. On September 11th HDR was onsite to watch a D8 dozer with ripper teeth attempt to rip the rock. The results indicated rock was present as defined in the specifications. HDR worked with JTR to find the limits of rock and discussed the situation with the County in a meeting on September 24th. JTR mobilized a drill rig to the site and HDR was present to observe the exploratory drilling on September 29th to quantify the amount of rock. JTR drilled approximately 40 holes over a 1.2 acre area while HDR logged the location and depth for each. Based on the data gathered, HDR estimated 10,700 cys of rock would need to be removed to reach the design base grade elevations.

Change Order No. 1 - Phase 4 Rock Excavation

There is a Bid line Item for Rock Removal at \$50 per cubic yard for 2,000 cubic yards (\$100,000). At the \$50/cy price in the bid this would mean a total price of \$535,000 (or a \$435,000 change order increase from the bid amount). HDR looked at the impacts of the rock to the landfill floor grading and based on the mapping done with JTR the impacts are significant to the landfill airspace. To avoid blasting the rock, one option is to raise the floor grades to allow drainage to be maintained and keep the NCDENR required minimum floor slope. Doing so is estimated to reduce the overall capacity of the landfill by approximately 100,000 cubic yards of airspace which equates to about 65,800 tons of waste disposal capacity at your current waste density. At the current tipping fee of \$34 per ton, that equates to a loss of \$2,237,000 in revenue to the County.

HDR was able to negotiate with JTR to reduce the total cost of rock removal for the estimated 10,700 cubic yards to \$300,000, or and equivalent of \$28.01/cy. JTR stated they are hesitant to reduce the price any further because the rock is highly fractured and variable which makes blasting a little more difficult to ensure manageable pieces.

Change Order No. 2 – Leachate collection stone

The original bid included two bid alternates for the landfill protective cover (i.e. the leachate collection layer at the bottom of the landfill). At that time, the lowest cost of the two alternates was \$570,831 more than the base bid option. Therefore, the County awarded the contract based on the base bid option. Since that time JTR has stated that the stone quarry has dropped their price significantly in order to get rid of a surplus of crushed stone. The revised price now represents an additional cost of only \$265,750.80 above the base bid amount. Further, JTR has offered an additional reduction of 50,000. So at an additional \$215,750.80 to the contract, HDR believes it is worth the investment for the superior drainage system. Maintenance costs your pumps and leachate system cleaning are anticipated to be much less. Especially if you consider that this contract has a \$90,000 line item for cleaning out a sump in Phase 2 and this is the second time a sump has needed to be cleaned. In addition, the landfill is short on operational soil and routinely has material hauled in from the quarry.

Recommendation

HDR believes we have done enough to feel confident in our estimation of the amount of rock and worked to get JTR to reduce their price in half which you will recover in airspace revenue.

The stone leachate collection system is a far superior drainage system and at the reduced price we believe it is worth the investment.

The approved Contingency Bid Line Item for the project is \$520,306.90. Both of these change orders, if approved, would be applied to the existing contingency bid item and would not increase the value of the contract. If you were to approve the Change Orders the contract would have \$104,556.10 left in Contingency. HDR recommends approval of both Change Orders.

If you have any questions regarding this explanation, please do not hesitate to call me at (704) 338-6843.

Sincerely,
HDR Engineering, Inc. of the Carolinas



Michael D. Plummer, PE
Project Manager

Enclosures

cc: Leslie Heidrick, Rowan County
Kathryn Jolly, Rowan County
Joe Readling, HDR

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Finance Department
DATE: October 9, 2014
SUBJECT: Budget Amendment

Please see attached budget amendment.

Please approve attached budget amendment.

ATTACHMENTS:

Description

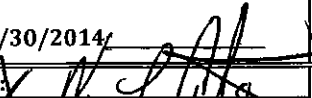
[Budget Amendment](#)

Upload Date

10/9/2014

Type

Budget Amendment

ACCOUNT TITLE	R/E	ACCOUNT #	INCREASE	DECREASE
CALENDAR CONTRIBUTIONS	R	101-4410-342-10-00	6,000	
SPECIAL PROJECTS/CALENDAR	E	101-4410-421-82-15	6,000	
DEPARTMENT HEAD		COUNTY MANAGER	ACCOUNTING USE ONLY	
Approved: _____		Approved: _____	Budget Revision # _____	
Disapproved: _____		Disapproved: _____	Date Posted: _____	
Amended: _____		Amended: _____	Group Number: _____	
Date: <u>9/30/2014</u>		Date: _____	Posted by: _____	
Signature: 		Signature: _____	Approved by: _____	

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Carolyn Barger, Clerk to the Board
DATE: October 10, 2014
SUBJECT: To Consider Approval of Closed Session Minutes for August 18, 2014 and September 2, 2014 and For Attorney-Client Privileged Communication Regarding a CDBG Contract Update

The Board is asked to enter Closed Session in accordance with North Carolina General Statute 143-318.11 (a)(1) to consider approval of the August 18, 2014 and September 2, 2014 Closed Session Minutes and North Carolina General Statute 143-318.11(a)(3) for Attorney-Client Privileged Communication regarding a CDBG contract update.

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		